



K.G. STEVENS

TRANSFORMING THE COMMON PLACE

ORDER FORM – SOLID SURFACE

16605 West Victor Road

New Berlin, WI 53151

Tel: 262-432-1060 Fax: 262-432-1063

KGS Quote #: _____

DATE: _____ P.O. #: _____
Contractor: _____ Job Name: _____
Contact Name: _____ Address: _____
Address: _____ City, Zip Code: _____
City, Zip Code: _____ Ph. / Home: _____ Cell: _____
Ph.: _____ Fax: _____ Cell: _____ Customer Email: _____
Email: _____ (We need Customer Email for Warranty and Care & Maint. info)

Who do we contact for scheduling? Contractor () Customer () Other: _____ Lock Box: _____

JOB TYPE: New Construction () Remodel () Commercial () Misc ()
ROOM: Kitchen () Bath () Other (please describe): _____
CABINETS: Existing () New ()

COUNTERTOP: Brand/Color: _____
Front Edge Treatment: _____
Front Edge Thickness: Standard 1 1/2" () Other: _____
Inlay/Color: _____
Backsplash: Coved () Set on () None () Height: _____
Sidesplash: Coved () Set on () None () Left: () Right: ()

MATERIAL: Approximate Square Feet: _____
PROMOTION: Is this job part of any promotion? Y / N

SINK: Make/Model/Color: _____
Top Mount () Under Mount () Integral () **IS SINK:** On Job Site ()? Or Delivered to KGS ()?
SINK PROVIDED BY: KGS () Contractor () Homeowner ()

FAUCET DRILLINGS: 1 2 3 4 5 Faucet Centers: 4" () 8" () Other: _____ Model #: _____

RANGE SPECS: Cook-Top () Downdraft () Slide-In () Free Standing () Model #: _____
IS COOKTOP/DOWNDRAFT: On Job Site ()? Or Delivered to KGS ()? **IS SLIDE-IN RANGE:** On Job Site ()? Or Specs Attached ()?

TEAR-OUT BY: Homeowner () KGS () Contractor () Other ()
TEMPLATES: Drawing () DWG/DXF File () Dropping off () KGS Measure ()
JOB TYPE: **FABRICATION & INSTALLATION () PICK UP () DELIVERY ()**

TARGET MEASURE Date: _____ **TARGET INSTALL/PICK UP Date:** _____

PLEASE NOTE THAT FIELD MEASURE WILL NOT OCCUR UNTIL ALL UNDERMOUNT SINKS, COOKTOPS AND DOWN DRAFTS ARE ON SITE OR RECEIVED BY K.G. STEVENS. BUILT IN RANGE SPECS MUST BE RECEIVED WITH ORDER FORM.

We do not work with Electricity, Gas or Plumbing! Install date will be determined once a signed off quote and drawing is received.
When the job is ready to measure, we will contact your customer directly to set a measure date. Remember, all quotes are subject to change upon final field measurement. We will get back to you after we receive a complete order to confirm a measure date.

SPECIAL INSTRUCTIONS: _____

IN ORDER TO PROCESS YOUR JOB COMPLETELY - INCLUDE THE DRAWING, ORIGINAL QUOTE & THIS FORM.

ATTACH A MAP OR DIRECTIONS IF THE ADDRESS IS DIFFICULT TO FIND!
I have selected the above details, if any changes are made, I will fax a **Change Order Form**.

Customer's/Contractor's Signature _____ Date _____